



KINGSTON LITERACY & SKILLS (KL&S)
Registered Early Childhood Educator (RECE)
Full-time (28 hours per week) Monday –Thursday

KL&S is a non-profit community organization. With professional, knowledgeable staff and dedicated volunteers, we deliver essential skills upgrading, workforce preparation, and English Language instruction to adults and families in Kingston and the surrounding communities.

Do you have a passion for Early Childhood Education and for building strong, diverse communities? If you want to work with a great team that strives to empower newcomer families, then consider a position with KL&S. Our CNC program is looking for an RECE to start immediately. The CNC supports up to 13 children, aged 19 months to 5 years, and creates an environment to support social and emotional development as well as early language and literacy and fine and gross motor skills.

As an RECE you will be responsible to:

- Supervise children, create learning experiences, and maintain a safe play and learning environment
- Supervise indoor and outdoor play, assist in snack and meal preparation, select activities for daily engagement, and support children in developing healthy personal habits like handwashing, nutrition, and socialization
- Support English language acquisition for newcomer children through literacy games, songs, and activities

Required Qualifications:

- A minimum of a two-year diploma in Early Childhood Education from a recognized academic institution.
- A minimum one-year work experience in Early Childhood Education.
- RECE Professional Certification – must be in good standing and maintain good standing with relevant professional regulatory bodies.
- Current First Aid and CPR Level 3 certification.
- Proof of Immunization in compliance with KFLA Public Health for Child Care including proof of Tuberculosis status
- Clear Criminal Reference Check, including vulnerable sector.
- Current authorization to work in Canada

Considered an Asset:

- Bilingualism, particularly in Arabic, Spanish, Dari, Farsi, Swahili, or Mandarin
- Current Safe Food Handling Certification

This is a vacant existing position. Salary: \$24.86 per hour + health benefits, paid vacation and sick leave

This is a Monday – Thursday position 7 hours/day with a half hour unpaid lunch break. Normal hours of work are 8:00am to 3:30pm.

Interested candidates should submit a **resume and cover letter** by 4:00pm on Wednesday April 9th, 2026 to:

Megan McMonagle
Operations Manager/HR
mmcmonagle@klsread.ca.
Website: www.klsread.ca

KL&S hires on the basis of merit and is strongly committed to equity and diversity within its community. We welcome applications from racialized persons/visible minorities, women, Indigenous persons, persons with disabilities, ethnic minorities, and persons of minority sexual orientations and gender identities, as well as from all qualified candidates with the skills and knowledge to productively engage with diverse communities.

If you are contacted to participate in the recruitment, selection and/or assessment process, please advise the interview coordinator of any accommodations needed with respect to any materials or processes used to ensure you have access to a fair and equitable process. Alternate formats will be provided upon request throughout the recruitment and selection process. If you require accommodation in order to participate as a candidate in the recruitment.

Thank you to all applicants for their interest in KL&S. However, only those selected for an interview will be contacted.